



Rajiv Gandhi University of Knowledge Technologies

(Act 18 of 2008, Andhra Pradesh)

RGUKT-Nuzvid campus

IMPORTANT REGULATIONS TO BE FOLLOWED BY THE STUDENS ON THE CAMPUS

- The students are supposed to maintain attendance as per the norms of the university. Semester course registration is also mandatory to appear for the examinations.
- A student should have 75% minimum attendance to appear for the examinations. In special cases, 10% relaxation in attendance will be given to the students after submitting the proper supporting documents approved by HoD/PUC coordinator.
- If a student fails to do so, he/she will be detained and he/she should reappear in the same semester in the next academic year.
- Students who attend NCC/NSS camps or inter college, inter state or national or international sports, Games or extracurricular activities or educational/industrial tours or any other activity approved by the institute involving journey outside their place of residence shall not be counted as absent. However, such leaves should not exceed a total period of 14 working days in a semester.
- Average attendance of the subjects in a semester shall be considered for the eligibility to appear in the end semester examinations.
- Students ought to wear uniform and carry University ID cards during the college hours.
- Students are advised to make use of the library resources during their leisure hours.



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- The students have to go through the Notices, Notifications, Circulars, Information Bulletins regularly displayed on the Online Notice Board (ONB) and the Departmental Notice Boards etc., in the Campus.
- Without prior permission from the authorities concerned, students are not expected to participate in non-academic activities during their class work hours (8:30A.M to 5:00.P.M). Any disobedience in this respect, disciplinary actions will be initiated as per the university regulations.
- Students should not use mobile phones in the class rooms and academic buildings. In case of non-compliance, disciplinary actions will be initiated as per the university regulations.
- Students should apply & avail the leaves through OLMS portal.
- Students must follow the below mentioned Biometric Attendance Timings strictly.
 - Morning Slot – 8:00AM to 9:30 AM
 - Evening Slot – 4:30PM to 6:00 PM

Sd/-
Director